



Port of Bay City Authority

1305 Seventh Street P. O. Box 1426
Bay City, Texas 77404-1426
979-245-5831
Email: port@portofbaycity.com

BOARD OF COMMISSIONERS
GEORGE HARRISON, CHAIRMAN
JOEY SLIVA, VICE-CHAIRMAN
MATTHEW ASHCRAFT, SECRETARY
LEE WEATHERS
BUDDY TREYBIG
TREY TREYBIG

ATTORNEY
B. ALLEN CUMBIE

HARBOR MASTER
CRAIG HLAVINKA

OFFICE MANAGER
SHARRON PEREZ

December 12, 2025

NOTICE OF MEETING

The Board of Commissioners of the Port of Bay City Authority of Matagorda County, Texas, a political subdivision of the State of Texas, hereby gives notice in accordance with the Texas Government Code, section 551 et seq, that a public meeting is to be held at the Recreation Room, **Matagorda Harbor, Matagorda, Texas, Thursday, December 18, 2025 at 4:00pm**. The purpose of the meeting is for:

1. Prayer;
2. Pledge;
3. Action of minutes of the regular meeting of November 13, 2025;
4. Presentation, approval, and ratification of bills;
5. Presentation and approval of financial reports and monthly billing and collection reports for November 2025;
6. Discuss and take required action on delinquent accounts and pending suits for collection;
7. Discuss and take required action on activity at the Port and Matagorda Harbor;
8. Discuss and take required action regarding amending the budget for the year ended December 31, 2025;
9. Presentation of the annual audit for the year ended December 31, 2024 by Harrison, Waldrop, and Uherek;
10. Discuss, consider, and approve the independent audit report for the year ended December 31, 2024;
11. Discuss, consider, and approve the engagement letter for the independent audit report for the year ended December 31, 2025;
12. Discuss and take required action on obtaining a credit card for use by Jessica Russell;
13. Discuss and take required action to adding Jessica Russell, George Harrison, and Matt Ashcraft to the signature cards for all Port bank accounts at Prosperity Bank;
14. Discuss, consider, and approve a RFP for accounts payable etc;



Port of Bay City Authority

1305 Seventh Street P. O. Box 1426
Bay City, Texas 77404-1426
979-245-5831
Email: port@portofbaycity.com

BOARD OF COMMISSIONERS
GEORGE HARRISON, CHAIRMAN
JOEY SLIVA, VICE-CHAIRMAN
MATTHEW ASHCRAFT, SECRETARY
LEE WEATHERS
BUDDY TREYBIG
TREY TREYBIG

ATTORNEY
B. ALLEN CUMBIE

HARBOR MASTER
CRAIG HLAVINKA

OFFICE MANAGER
SHARRON PEREZ

NOTICE OF MEETING

DECEMBER 12, 2025

PAGE 2

15. Discuss, consider, and take required action to put out for high bid the sale of two car lifts and two air compressors salvaged from the tire shop demolition project at 1317 7th St, Bay City, Texas;
16. Discuss, consider, and approve the engineering services for the bait stand timber deck replacement project at Matagorda Harbor as submitted by G&W Engineers Inc;
17. Update on the Port of Bay City Turning Basin – West Basin Bulkhead Improvements by HDR Engineering Inc;
18. Update on the Matagorda Harbor Improvements project by Anchor QEA;
19. Update on the West Mooring Dock Park Restoration by Anchor QEA;
20. Monthly report from Port's attorney;
21. Monthly report from Matagorda County Economic Development Corporation;
22. Public comments and comments from the Commissioners;
23. Executive Session pursuant to Section 551.072 of the Texas Government Code concerning the purchase, exchange, lease, or value of real property if deliberations in an open meeting would have a detrimental effect on the position of the government body in negotiations with a third party;
24. Regular Session at the conclusion of the executive session to discuss, consider, and possibly act upon the purchase, exchange, lease, or value of real property if deliberations in an open meeting would have a detrimental effect on the position of the government body in negotiations with a third party
25. Discuss, consider, and possibly act upon the possible lease agreement for the bait shop;
26. Discuss, consider, and possibly act upon the surface easement request by Air Liquide on the 99+/- acre tract at the Port of Bay City;
27. Any new or unfinished business.



NOTICE OF MEETING

Port of Bay City Authority

1305 Seventh Street P. O. Box 1426
Bay City, Texas 77404-1426
979-245-5831

Email: port@portofbaycity.com
DECEMBER 12, 2025

PAGE 3

BOARD OF COMMISSIONERS
GEORGE HARRISON, CHAIRMAN
JOEY SLIVA, VICE-CHAIRMAN
MATTHEW ASHCRAFT, SECRETARY
LEE WEATHERS
BUDDY TREYBIG
TREY TREYBIG

ATTORNEY
B. ALLEN CUMBIE

HARBOR MASTER
CRAIG HLAVINKA

OFFICE MANAGER
SHARRON PEREZ

/s/ Sharron Perez
Sharron Perez, Office Manager
Port of Bay City Authority

FILED
at 3:00 o'clock P M.

DEC 12 2025

Stephanie Wurtz
County Clerk, Matagorda Co., Texas
By [Signature] DEPUTY

The Port of Bay City Authority of Matagorda County, Texas is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the Office of the Authority at 979-245-5831 at least 24 hours in advance if accommodations are needed.